

# Boronia K-12 College

## Laptop Program 2022



**BORONIA**  
K-12 COLLEGE



### Digital Learning

The Boronia K-12 College Laptop Program has changed the way our student's access technology to support and enhance teaching and learning.

Through increased access to technology, our students can leverage learning tools that are highly differentiated, collaborative and experiential. Technology opens doors in education previously inaccessible and can enhance learning outcomes, alongside quality instruction. It also provides increased connectivity between school, home, and the community, opening new ways to explore learning outside of the traditional classroom. The Laptop Program extends the formal learning community to include parents, siblings, and other important people in students' lives.

The Laptop Program can also lead to initiating global communication and collaboration and develop creative expression.

Laptop programs are an element in an international move towards individualizing learning, which can increase independence and self-initiated learning in students and extend their learning beyond the classroom. Students who have their own laptop computers have been found to take greater pride and ownership over the knowledge they create, with a flow-on to more flexible forms of schooling.

After a significant amount of research and consultation, we have developed a plan to enhance our students learning experiences with technology. We have scaffolded the use of devices by our increased access in our ELC and Foundation to Year 4 classrooms, through the provision of class sets of iPads and laptops.

**In 2022, all students in Years 5 to 12 are invited to provide their own device (BYOD). Parents can purchase from their preferred supplier. Required specifications are listed on pages 3. LWT offer a parent portal for our family's convenience, they offer various payment options. Families are also invited to make a voluntary contribution to the provision of devices from the shared classroom laptop sets. Students that do not have their own laptop will not be disadvantaged and will have the use of shared class sets for curriculum purposes.**

📍 35-37 Albert Avenue  
Boronia VIC 3155

☎ OFFICE  
ELC

03 9760 4900  
03 9760 4922  
03 9760 4925

✉ PO Box 537, Boronia VIC 3155  
✉ boronia.k12@edumail.vic.gov.au  
🌐 www.boroniak-12.vic.edu.au

# Our Commitment to Safety

Boronia K-12 College believes the teaching of cyber safe and responsible online behaviour is essential in the lives of students and is best taught in partnership between home and school.

21st century students spend increasing amounts of time online, learning and collaborating. To be safe online and to gain the greatest benefit from the opportunities provided through an online environment, students need to do the right thing by themselves and others online, particularly when no one is watching.

Safe and responsible behaviour is explicitly taught at our school and Parents/Guardians are requested to reinforce this behaviour at home.

Some online activities are illegal and as such will be reported to police.

Boronia K-12 College uses Compass (Information Management System), internet and digital technologies as teaching and learning tools. We see the internet and digital technologies as valuable resources but acknowledge they must be used responsibly.

Your child has been asked to agree to use Compass internet and mobile technologies responsibly.

Parents/Guardians should be aware that the nature of the internet is such that full protection from inappropriate content can never be guaranteed.

## At Boronia K-12 College in 2022 we will:

- Offer the provision of devices for students in Years 5 – 12
- Have policies in place that outline the values of the school and expected behaviours when students use digital technology and the internet.
- Provide a filtered internet service
- Provide access to the Department of Education and Early Childhood Development's search engine Connect and EDU list:
  - [www.education.vic.gov.au/secondary](http://www.education.vic.gov.au/secondary)
  - which can be used to direct students to websites that have been teacher recommended and reviewed
- Provide supervision and direction in online activities and when using digital technologies for learning
- Support students in developing digital literacy skills
- Provide support to parents/guardians to understand this agreement, e.g. language support
- Work with students to outline and reinforce the expected behaviours on Compass

# Minimum Requirements:

Students' devices need to meet the following minimum requirements:

- Intel Celeron or better processor
- 4GB of Ram or more
- Wireless Capability
- A full version of Windows 10 is highly recommended that is fully patched and is being kept up to date
- A working anti-virus (Norton, AVG, etc.) that is up to date

## Learning with Technologies (LWT)

One of the largest education IT hardware providers in Australia.

### Our Mission

To build long term relationships with our customers by removing the headache out of the IT procurement process and ongoing fleet management.

To provide quality products, services and solutions that exceed the expectations of our customers

### Our Vision

<b>20 Years</b> Experience Servicing Education Customers	<b>3000+</b> Education customers across Australia	<b>230+</b> Active BYOD Portals	<b>160,000</b> Devices we manage with our technicians	<b>10,000+</b> Imaged from our config centre
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LWT provides a portal for the purchase of devices, including various financing options. This portal can be found at the following address:

<https://boroniak12.orderportal.com.au/>

Please set up your laptop at home before bringing it to school. A setup guide will be provided for how to connect to the school wireless, connect to printers and how to download your free copy of Microsoft Office.

# Acceptable Use Agreement

All students must take note of and comply with the Acceptable Use Agreement.

When I use digital technology, I agree to:

- Be a safe, responsible, and ethical user whenever and wherever I use it.
- Support others by being respectful in how I communicate with them and never write or participate in online bullying (this includes forwarding messages and supporting others in harmful, inappropriate, or hurtful online behaviour).
- Talk to a teacher if I feel uncomfortable or unsafe online or see others participating in unsafe, inappropriate, or hurtful online behaviour.
- Seek to understand the terms and conditions of websites and online communities and be aware that content I upload, or post is my digital footprint.
- Protect my privacy rights and those of other students by not giving out personal details including full names, telephone numbers, addresses and images.
- Use the internet for educational purposes and use the equipment properly.
- Use social networking sites for educational purposes and only as directed by teachers.
- Abide by copyright procedures when using content on websites (ask permission to use images, text, audio, and video and cite references where necessary).
- Think critically about other users' intellectual property and how I use content posted on the internet.
- Not interfere with network security, the data of another user or attempt to log into the network with a username or password of another student.
- Not reveal my password to anyone except the system administrator or the teacher.
- Not bring or download unauthorized programs, including games, to the school or run them on school laptops or computers.
- This Acceptable Use Agreement also applies during school excursions, camps, and extra-curricular activities, and is applicable to BYOD Devices and school owned devices.

## Ownership

- Students must bring portable devices fully charged to school every day. Power cords should be left at home.
- Parents/Carers and students should be aware that files stored on the school's server are not private.
- Maintenance of software, hardware and repairs are the responsibility of the parent/carer.
- Repairs to laptops owned by students are the responsibility of the parent.

## The student is responsible for:

- Taking care of digital devices in accordance with school guidelines.
- Backing up data securely.
- Maintaining settings for virus protection, spam and filtering that have been set as a departmental standard.
- I acknowledge and agree to follow these rules. I understand that my access to the internet and technology at school will be renegotiated if I do not act responsibly.