 <p>BORONIA K-12 COLLEGE</p>	<p>BORONIA K-12 COLLEGE</p> <p>UNIFORM POLICY</p>	<p>July 2023</p>
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RATIONALE

Boronia K-12 College is an inclusive environment that believes in having high expectations for uniform and appearance, this includes a policy on School Uniform, making it compulsory for all students to wear. Our College uniform reinforces a student's sense of pride in our school and instils recognition in seeing themselves as an integral part of the school community. The uniform also provides a measure of security when students are travelling to and from school or participating on excursions.

PURPOSE

1. To promote equality amongst all students
2. To further develop a sense of pride in, and identification with our school
3. To enhance the positive image of the school in the community
4. To provide guidelines for the prescribed uniform for students
5. To ensure the provision of durable and cost effective, practical clothing for the school community.
6. To ensure continuing school community participation in major decisions about school uniform.
7. To provide a uniform selected for each stage of schooling which acknowledges the range of age groups, maturity levels of the students and body image
8. To provide a structure for supporting the College community's decision that uniform is compulsory.

GUIDELINES FOR IMPLEMENTATION

1. Wearing of the College uniform is compulsory for all students that enrol at Boronia K-12 College
2. Details of the prescribed uniform and appearance expectations (attachment 1) will be documented and the community will be regularly informed of these requirements.
3. Expectations of student, parents and staff ensuring the uniform is worn correctly will be clearly written and published.
4. The Uniform Policy and appearance and uniform expectations apply during school hours, while travelling to and from school, and when students are on school excursions.
5. School Council requires the Principal to be responsible for implementation of the Uniform Policy. Non-compliance with the uniform and appearance expectations will be monitored by Learning Mentor teachers, class teachers and/or Sub school Teams and dealt with through the implementation of a staged response aiming to change individual student behaviour.

6. Parents seeking exemptions to the uniform and appearance expectations due to religious, ethnic or cultural background, student disability or health condition may apply in writing to the Principal for consideration.
7. Major changes to uniform will only be made after consultation with the College community and the support of College Council.
8. Major uniform changes will be phased in over a period no less than 2 years.
9. Items of uniform will take account of quality, durability and costs to ensure that an unreasonable financial cost is not imposed on families.
10. Boronia K-12 College will endeavour to support students in cases of hardship, identified by the Student Wellbeing Coordinator, Principal Team, Business Manager, Sub-school Team (or staff member with responsibility).

EVALUATION

11. *This policy will be reviewed in alignment with the Strategic Plan cycle, with recommended changes to be presented to College Council.*

UNIFORM AND APPEARANCE EXPECTATIONS

Boronia K-12 College is an inclusive environment that believes in having high expectations for uniform and appearance; this includes a policy on School Uniform, making it compulsory for all students to wear. Our College uniform reinforces a student's sense of pride in our school and instils recognition in seeing themselves as an integral part of the school community.

COLLEGE UNIFORM CODE

Uniform is compulsory for all Boronia K-12 College students. If for any reason students cannot wear their uniform on a particular day they must bring a note and obtain an out of uniform pass from their teacher.

IMPORTANT NOTES WITH RESPECT TO THE UNIFORM CODE


1. Full school uniform is to be worn on all excursions unless permission has been obtained from the Campus Principal.
2. Full sports uniform is to be worn in PE and for sporting events unless otherwise advised.
3. In the Junior school (K-6), hats should be worn in terms 1 and 4 both in the school yard and during sporting activities. A water bottle is advisable.
4. At the Middle and Senior school levels, students are strongly encouraged to adopt sun smart measures in the yard and during outdoor activities.
5. Thongs, slides, slip-on shoes, inappropriate t-shirts (offensive image or language) or low-cut items are not allowed, even on an out-of-uniform day.
6. For health and safety reasons piercings are limited to small studs or sleepers.
7. Extreme, non-natural hair colours and/or hairstyles (at the discretion of the Principal or his/her representative) are not permitted.

FOUNDATION TO YEAR 6

Unisex	<ul style="list-style-type: none">• Short Sleeve Polo• Long Sleeve Polo• Bomber Jacket• Navy Gabardine Shorts.• Navy Trackpant• Polar Fleece Vest• White Ankle or Knee-High Socks• Waterproof jacket• Black school shoes or runners.
Optional	<ul style="list-style-type: none">• Culottes Navy• Summer dress• Winter Tunic
Yr 6 only	<ul style="list-style-type: none">• Commemorative jacket or Hoodie ordered by the college.
Accessories	<ul style="list-style-type: none">• Art Smock (Red or Royal)

	<ul style="list-style-type: none"> • Bucket Hat or Slouch Hat • Navy Beanie with logo. • Acrylic Scarf Navy • Tights Navy Cotton Blend • School Bag or Backpack • White Ankle or Knee-High Socks
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YEAR 7 TO YEAR 12

	Summer uniform	Winter uniform	
	<ul style="list-style-type: none"> • Waterproof College jacket with logo • College Rugby Top • Grey College Shorts • College Summer Dress • Short or long-sleeved white shirt with logo • Plain white socks (above the ankle) 	<ul style="list-style-type: none"> • Waterproof College jacket with logo • College Rugby Top • Grey College Trousers • College Winter Skirt • Cotton blend navy tights • Short or long-sleeved white shirt with logo • Plain white socks (above the ankle) 	Plain black lace up shoes or T- Bars 
Yr 12 only	Commemorative jacket ordered via the College		
PE	<ul style="list-style-type: none"> • Sport Polo T-shirt • Navy Shorts OR • Navy Tracksuit Pants • Student supplied running shoe. (<i>Preferably black</i>) 		
Accessories	College Tie, College Beanie with logo, Navy Cap with logo, Polar Fleece Vest with logo, school bag with logo or backpack.		

EXPECTATIONS OF THE BORONIA K-12 COLLEGE COMMUNITY

Students	<ul style="list-style-type: none"> • To wear the correct school uniform including to and from school, every day. • To organise their uniform the night before and to get a signed note if an item will be out of uniform. • See the Sub-School Team with a signed note before Learning Mentor Group and receive an out of uniform pass. • Encourage peers to wear the correct uniform. • PE uniform must be worn to PE classes and Interschool Sport only. (See PE Uniform Implementation guidelines). • Can wear the complete PE uniform all day on any day they have PE. • Can change into runners during lunchtime if they are involved in an organised, school approved, training session supervised by a coach/teacher. • To operate within all the expectations around uniform and appearance when at school or travelling to and from school. • Be familiar with the staged response to being out of uniform and non-compliant with the expectations.
Parents	<ul style="list-style-type: none"> • Support the College uniform policy and appearance expectations. • Encourage your child to take responsibility for having their uniform prepared the night before. • Ensure that their uniform is clean and ready for them to wear. • Provide your child with a signed and dated note explaining why they are out of uniform and indicating when the situation will be rectified. • Contact the Sub-school or Wellbeing Team if there is a concern about the purchase of uniform. • Contact the Sub-school Team if your child is going to be out of uniform for an extended period of time. • Consider the expectations around hair colour, piercings and nail polish when having conversations with your child about their personal choices. • Be familiar with the staged response to being out of uniform and non-compliance with the expectations.
Staff – in general	<ul style="list-style-type: none"> • To be aware of the uniform and appearance expectations and to engage in regular dialogue with students about this. • To ask students in any class they are teaching and as they pass them whilst moving around the college for their Uniform Pass, and to follow that up with a conversation about the College expectations around uniform and appearance. • Direct a student that does not have a Uniform Pass to see their Sub-School Team at the next break and notify the team of this. • In the event that a student does not have a Uniform Pass for items that are being worn on top of or under the correct school uniform, request the removal of items and refer students that refuse this request to the Sub-School Team. • To inform the Sub-School Team if a student is out of uniform on an ongoing basis. • Request for students to cover any piercings where it is deemed to be an occupational health and safety hazard in the classroom and refer students that refuse this request to the Sub-School Team utilising a referral form.

Sub-school Team and Co-ordinators	<ul style="list-style-type: none"> • Inform students and parents of the uniform and appearance expectations of the College. • Monitor the students in your sub-school and set high expectations around the wearing of the College uniform. • Ensure that items worn over the top of or under the college uniform (and can be seen) are removed. • Provide uniform passes to students. • Seek to understand non-compliance with the uniform and or appearance expectations: <ul style="list-style-type: none"> ○ Parent perspective (refer non-compliant parents to the Assistant Principal responsible for student management). ○ Student perspective. • Link families with assistance in the event that cost is a factor in non-compliance • Implement consequences for students that remain non-compliant with uniform and appearance expectations using a staged response that allows students the opportunity to change their behaviour. • Implement consequences for students that do not seek a uniform pass prior to the start of the school day using a staged response.
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WHAT HAPPENS IF A STUDENT DOES NOT COMPLY WITH THE UNIFORM AND APPEARANCE EXPECTATIONS?

At Boronia K-12 College we have found that when expectations are clearly communicated to both students and parents the incidence of non-compliance is minimal and limited to very few individuals .On the whole, we commend our students and their families for the pride that they take in their appearance when wearing the College uniform.

UNIFORM – MIDDLE AND SENIOR SCHOOL STAGED RESPONSE

Cumulative throughout the term

Student Responsibility	Sub School Team Staged Response	Classroom teacher responsibility
<p><i>I have a note from home</i> On arrival at school present a note explaining why you are out of uniform to your Sub School Team <u>prior to Learning Mentor Group.</u></p>	<p>Sub-School Team supplies a Uniform Pass and records on Uniform Log.</p> <p>If the reason for being out of uniform is cause for concern consult directly with the parent and / or refer student to Student Wellbeing for State Schools Relief.</p>	<p>Ask to see Uniform Pass.</p> <p>Direct students that are out of uniform and without a pass to see their Sub School Team at the next break – notify Sub School Team of this conversation (e-mail)</p> <p>If the student does not have a pass and the inappropriate garment is in addition to the uniform and visible, request the item to be removed. If the student refuses implement your classroom teacher staged response with regard to the college expectation – being safe and respectful.</p>
<p><i>I don't have a note from home</i> On arrival at school see your Sub School Team and explain why you are out of uniform <u>prior to Learning Mentor Group.</u></p>	<p>Sub-School Team supplies a Uniform Pass and records on Uniform Log.</p> <p>Sub School Team seeks to understand if there are any extenuating circumstances that have led to the students being out of uniform without a note.</p> <p>If the reason for being out of uniform is cause for concern consult directly with the parent and / or refer student to Student Wellbeing for State Schools Relief.</p>	<p>Ask to see Uniform Pass.</p> <p>Direct students that are out of uniform to see their Sub School Team at the next break – notify Sub School Team of this conversation (e-mail)</p> <p>If the student does not have a pass, and the inappropriate garment is in addition to the uniform and visible, request the item to be removed. If the student refuses implement your classroom teacher staged response with regard</p>

	<p>When there are no extenuating circumstances in relation to uniform:</p> <p><u>1st time and 2nd time</u> The student is issued with a Uniform Pass and warned that a third breach of being out of uniform without an explanatory note will result in contact with parents – Record on Uniform Log.</p> <p><u>3rd time</u> The student is issued with a Uniform Pass by the Year Level Coordinator. Parents are contacted in order to restate the uniform policy and the implications of not complying with future instructions on uniform. A 20-minute afterschool detention is issued. Record on Uniform Log and Compass.</p> <p><u>4th time</u> The student is issued with a Uniform Pass by the Director of Sub-school and receives a 40min afterschool detention. Parent is contacted in order to restate the uniform policy and the implications of not complying with future instructions re uniform. Record on Uniform Log and Compass.</p> <p><u>5th time</u> Parent is contacted and the student is withdrawn from classes for failing to comply with a lawfully given and reasonable instruction. The student is withdrawn from classes until such time as they are correctly attired in uniform or else arrangements for them to be correctly attired have been agreed to between the parents and the school. Record on Uniform Log and Compass</p> <p><u>6th time</u> Parent is contacted to collect the student from school or to provide permission for the child to be sent home. The student is required to work remotely from home for failing to comply with a lawfully given and reasonable instruction.</p> <p>Record on Uniform Log and Compass. If the student cannot be collected or permission for them to go home is not provided, then the student is withdrawn from classes for failing to comply with a lawfully given and reasonable instruction. Record on Compass.</p> <p><i>The student is to remain working from home until such time as they can attend school correctly attired in uniform or else arrangements for them to be correctly attired have been agreed to between the parents and the school. Record on COMPASS</i></p> <p><i>A meeting between the Sub School Team, parent and student must occur prior to the students return to school. This meeting is to confirm that the student is willing and able to follow school policy in relation to school uniform and will comply with a lawfully given and reasonable instruction.</i></p> <p><u>7th time</u> The student may be externally suspended for failing to comply with a lawfully given and reasonable instruction.</p>	<p>to the college expectation – follow instructions promptly.</p>
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